**Link Tutor Meeting**

**6th November, 2008**

Timetable – fine.

Observation forms – the form is in two parts and both parts have to be completed for observations.

Identify those lessons which will become solo teaching lessons and let your TP supervisor know which these will be (Ian).

Next Link Tutor visit, 23rd January at 1.30pm.

Planning with other teachers a good idea to get their process. Ask Michael to plan a lesson with me. Aim for at least two planning sessions with at least two different teachers when convenient for them.

Assessment and monitoring in the QTS – look at these standards and discuss with mentor how to address. These can often get overlooked.

Subject knowledge – talk to Anita about whether I could take part in A-level French class to develop language.

Developmental timetable – keep space in timetable to see how other teachers handle a class, for example an SEN class, outside the subject.

Talk to Alison about observing primary teaching she does via video conference.

Halifax Grammar/Ridings School – possibility of observation there for a day.